

UNIVERSITY OF MINNESOTA
Department of Economics
2009-2010 Applicant Recommendation Form (printed version)

Applicant Name: _____

To the Applicant: The Family Educational and Privacy Act of 1974 gives students the right to inspect their records including letters of recommendation. While we consider all letters of recommendation carefully, we believe that letters written in confidence are of greater utility in assessing a student's qualifications, abilities and promise. We therefore invite (but do not require) you to sign the following waiver. If you do not sign it, it is understood that you have the right to read this recommendation.

I waive the right given to me by the Family Educational and Privacy Act of 1974 to inspect this letter.

Date: _____ Applicant Signature: _____

Reference Information:

Reference Name: _____

Title: _____

Institution Name: _____

Street Address: _____

Street Address: _____

City: _____ State/Province: _____

Postal Code: _____ Country: _____

Phone number: _____

E-mail: _____

Personal Webpage URL: _____

In what capacity have you known the applicant?

How long have you known the applicant?

Please see second page.

Qualities to be ranked:

Please evaluate the applicant by selecting the rating that most nearly represents your assessment of the characteristics listed. If you lack the knowledge to make a rating, please select “unknown.”

Ranking choices:

- 1 – Excellent/Top 1-2%*
- 2 – Outstanding/Top 5%*
- 3 – Very Good/Top 10%*
- 4 – Good/Top 25%*
- 5 – Average/Top 50%*
- 6 – Below Average/Bottom 50%*
- Unknown*

Research ability	1	2	3	4	5	6	Unknown
Intellectual ability for graduate work	1	2	3	4	5	6	Unknown
Professional experience	1	2	3	4	5	6	Unknown
Creative or innovative talent	1	2	3	4	5	6	Unknown
Ability to express ideas orally	1	2	3	4	5	6	Unknown
Ability to write	1	2	3	4	5	6	Unknown
Graphic expression	1	2	3	4	5	6	Unknown
Math/analytical ability	1	2	3	4	5	6	Unknown
Ethical standards and integrity	1	2	3	4	5	6	Unknown
Leadership ability	1	2	3	4	5	6	Unknown
Ability to work with others	1	2	3	4	5	6	Unknown
Knowledge in area of proposed study	1	2	3	4	5	6	Unknown
Motivation and depth of commitment to graduate study	1	2	3	4	5	6	Unknown
Ability to function independently	1	2	3	4	5	6	Unknown
Professional maturity	1	2	3	4	5	6	Unknown
Teaching potential	1	2	3	4	5	6	Unknown
Overall potential compared to others	1	2	3	4	5	6	Unknown

Recommendation:

Please write a candid narrative evaluation of this applicant’s qualifications that include the following points: unique positive factors, potentially negative factors, comparative strength or record, relevant research or other scholarly experience, rigor and reputation of the undergrad college and major, rank in class, professional promise, ability to express views orally and in writing, ability to conceptualize and integrate knowledge, and any other factors or consideration that you think should be brought to the attention of the admissions committee.

Please attach your narrative evaluation to this form.

Please mail the completed form and letter to:

Director of Graduate Studies
Department of Economics
4-101 Hanson Hall
1925 Fourth Street South
Minneapolis MN 55455